

PARKS AND RECREATION COMMISSION
Regular Meeting (virtual)

December 7, 2020, 7:00 p.m.- 9:00 p.m.

Public Participation Guidelines

Based on guidance from the California Department of Public Health, the California Governor's Office, and Santa Cruz County Health Officer, in order to minimize the spread of the COVID-19 virus, please do the following:

- The public may conference into the meeting by clicking the link below or calling in (audio only) using the Conference ID:

[Click here to join the meeting](#)

Or call in (audio only)

+1 916-318-9542
Phone Conference ID: 379 023 223#
United States, Sacramento

[Find a local number](#)

- Once in the conference, please mute your microphone when you are not speaking.
- If disruptive sound is coming from your device/phone line, the moderator will mute your device and you will have to unmute yourself to participate.
- You will NOT be able to attend the meeting in person as per Governor Newsom's Executive Order N-29-20 and N-25-20.
- RELATED CORRESPONDENCE: Written comments may also be sent to the Parks and Recreation Commission in care of Jennifer Mead, County Parks Secretary, either by Email or U.S Mail. Please include the agenda item number.

Email: jennifer.mead@santacruzcounty.us
Call: (831) 454-7905

U.S. Mail:
Parks & Recreation Commission
c/o Jennifer Mead
979 17th Avenue
Santa Cruz, CA 95062

(AGENDA on following page)



County of Santa Cruz

DEPARTMENT OF PARKS, OPEN SPACE & CULTURAL SERVICES

979 17TH AVENUE, SANTA CRUZ, CA 95062

(831) 454-7901 FAX: (831) 454-7940 TDD/TTY: call 711

JEFF GAFFNEY
DIRECTOR

PARKS AND RECREATION COMMISSION AGENDA

Monday, December 7, 2020
7:00pm – 9:00pm
Regular Meeting (virtual)

Microsoft Teams meeting platform
Call: (916) 318-9542
Enter Conference ID: 379 023 223#

I. CALL TO ORDER / ROLL CALL

II. AGENDA MODIFICATIONS OR LATE ADDITIONS

III. ORAL COMMUNICATIONS

Opportunity for persons to address the Commission on matters which are within the scope of responsibility of the Commission or on today's Agenda. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Oral Communications. Commissioners will not take actions or respond immediately to any public communications presented regarding topics not on the Agenda but may choose to follow up later, either later, or on a subsequent Commission Agenda.

IV. CONSENT AGENDA

- a. Approve minutes from October 5, 2020.....Page 3-4
- b. Consider Reports:
 - 1. Aquatics Section Report.....Page 5
 - 2. Maintenance Section Report.....Page 6
 - 3. Planning Section Report.....Page 7-8
 - 4. Recreation Section Report.....Page 9
 - 5. Reservations Section Report.....Page 10
 - 6. Volunteer Section Report.....Page 11-14

V. COMMISSIONER REPORTS

VI. DIRECTOR'S REPORT

VII. REGULAR AGENDA – Action Items

- a. Approve meeting schedule for 2021 (Page 15)

VIII. REGULAR AGENDA – Information Items

- a. Dog waste bags
- b. Discussion on increased dog use in parks and beaches
- c. Agenda process review

IX. WRITTEN CORRESPONDENCE LISTING (Page 16)

X. ADJOURNMENT

Bennett 4th District: Not a lot going on out here, all the excitement is in North County. Last couple months have been quiet. Looking forward to things starting to open again and getting people outside.

Duncan-Merrell 3rd District: Santa Cruz City staff are working more hours to keep the parks functioning despite the furloughs. Recreation staff is assisting maintenance to keep the parks clean & safe. Rec & Maint staff assisted with creating fire boundaries during CZU Fire and Rec staff helped setup an evacuation site at Santa Cruz Civic. Staff is still providing childcare for emergency workers and activities for youth despite cuts to hours and pay. Currently, all City park restrooms are closed due to staff cuts with a few exceptions. Civic Center and Louden Nelson will remain closed – both provide revenue stream that help fund parks. The City Park Ranger program will be defunded. Volunteer groups and park neighbors will be even more valuable as the budget rebounds.

VI. DIRECTOR'S REPORT

- I was called to help at Emergency Operations Center during the CZU Fire. I was helping with the Shelter & Care division. Thank you to Friends of County Parks for staffing the emergency resource center. Next thing we have to worry about is the debris flow, and where we can evacuate people again. Our Department has been doing a lot to respond to the fires. We've provided a shelter at Simpkins, helped set up spaces for animals, and helped setup PG&E base camp. Looking at grants to help us do repairs from fire damage.
- Our playgrounds opened!
- We have the restroom installed at Seacliff with beautiful mural.
- Construction is completed at Felton Discovery park.
- Heart of Soquel is making great progress.
- We received another \$35,000 from California Coastal Commission to do a planning permit at Hidden Beach.
- We have recruitments open for Lifeguard, Headguard, and Parks Cultural Workers, these are extra help positions. It is hard to find people who are willing to work in these capacities.
- Our movies in the park were a great success!

VII. REGULAR AGENDA – Action Items

- a. Update on community outreach for Chanticleer Park Phase 2 Prop 68 grant

VIII. REGULAR AGENDA – Information Items

- a. Update on Coastal Encroachment program
- b. Discussion on how to reach out for more volunteers and utilize them more effectively during these financially challenging times
- c. Discussion on term limits for Commissioners and how to plan for Commissioners' succession that will allow for sharing institutional knowledge
- d. Discussion around what the Commission can do to help the Parks Department prepare for the recession we are entering

IX. WRITTEN CORRESPONDENCE LISTING (none)

X. ADJOURNMENT – Meeting adjourned at 9:12 p.m. (Roberts/Bennet 5/0)



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Date: Dec 1, 2020
To: Parks and Recreation Commission
From: Max Friedmann, Aquatics Supervisor
Subject: Aquatics Section Report

Lap Lane and Pool Space Reservations

- The Swim Center is offering pool use by reservation only at this time in order to restrict the amount of people using the facility and maintain a safe environment in light of COVID-19.
- Many other additional safety measures have been adopted such as frequent cleaning of touched surfaces and the pool layout has been modified to allow for social distancing.



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JEFF GAFFNEY
DIRECTOR

Date: Dec 1, 2020
To: Parks and Recreation Commission
From: Rebecca Hurley, Parks Superintendent
Subject: Maintenance Section Report

Maintenance Updates

- Lewis Tree Service conducted maintenance on some of the Blue Gum Eucalyptus trees at Moran Lake County Park after consulting with local arborists and entomologists.
- Staff cleared broken tree branches in front of the Main Jail on Water Street and at the Highlands Park Senior Center.
- Donor plaques were installed at Chanticleer Park.
- Outdoor exercise equipment was installed at Pinto Lake County Park.





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JEFF GAFFNEY
DIRECTOR

Date: Dec 1, 2020
To: Parks and Recreation Commission
From: Will Fourt and Michael Hettenhausen, Park Planners
Subject: Planning Section Status Report

Felton Discovery Park

Parks now has contract with landscape contractor and biologist to maintain and monitor mitigation areas for the Library and Park, and the contractor has replaced plants for 2020 and biotic monitoring report has been submitted to CA Fish and Wildlife.

Chanticleer Park: Staff is working on application for Prop 68 Statewide Park Program grant application for Phase 2.

Heart of Soquel Phase 2 & 3

Construction of the new trail and restoration landscaping is underway and the site preparation, utilities, pathway, piers and the boardwalk and viewing platforms carpentry, planting and irrigation, most lighting and some fencing have been completed.

Hidden Beach

Parks Department Planning staff continue to review proposals from play structure manufacturer representatives to replace the existing play structure. The Parks Department has entered into a contract with a consultant to prepare a conceptual plan, produce 30% design drawings, and host one public meeting, likely to be held in Spring 2021, for the siting and design of the new permanent restroom.

Moran Lake

The Coastal Conservancy has informed the Parks Dept that staff is recommending award of the planning grant for the Moran Lake Restoration Plan for Water Quality Improvements to the Coastal Conservancy Board in March 2021. The planning grant scope includes detailing water quality improvements (e.g., native plant installations, creation of bioswales, and trail improvements), completing the state environmental review, and developing materials for development permit submission.

Greyhound Rock

Parks Department staff continues to work with the state Coastal Conservancy and state Department of Fish and Wildlife staff on the grant application for planning and development of minimalist overnight accommodations and indoor programming facilities at the park.

Live Oak Library Annex

Parks Department staff is participating on the Technical Advisory Group with County Department of Public Works and Library staff as well as an architectural firm to produce interior and exterior design plans for the Live Oak Library Annex, proposed for construction along the north wall of the Simpkins Family Swim Center. The TAC is currently incorporating historical references of the Live Oak community into the draft designs. A Planning staff intern is completing a timeline of local events to be including in the interior design.

Farm Future Phase 2

Park Department Planning Staff and Consultants are working on preparing a Master Plan Amendment Application to include a bike pump/jump track as an additional alternative feature and revise the development permit expiration date. The MPAA will be submitted to the County Planning for review and consideration. Planning staff is finalizing a grant application for the Statewide Park Program for funding to complete implementation of Phase 2.

Seacliff Village Park Phase 2

Installation of the new permanent restroom building is complete including mural painting and Parks maintenance staff have added additional landscape enhancements around the building.



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Date: Dec 1, 2020
To: Parks and Recreation Commission
From: Max Friedmann, Interim Recreation Supervisor
Subject: Recreation Section Report

Fall Learning and Enrichment Camps

- Throughout the County, various Learning and Enrichment Camp sites have been up and running since the start of the school year.
- At these sites, Recreation Staff provide assistance with remote learning as well as various active games, arts and crafts, nature and science enrichment activities for stable groups of up to 12 elementary school aged children.

Partnerships with Local Recreation Departments

- We have formed partnerships with the City of Watsonville, Capitola, and Boulder Creek and are assisting them with their remote learning programming.
- With our support they have been able to open and operate multiple distance learning programs akin to our Learning and Enrichment Camps.



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JEFF GAFFNEY
DIRECTOR

Date: Dec 1, 2020
To: Parks and Recreation Commission
From: Shawna Hatch, Reservations Specialist
Subject: Reservations Section Report

Reservations during COVID:

- Staff is continuing to book for limited park use, outdoor wedding ceremonies, small picnic gatherings, and outdoor fitness classes. Athletic fields were in use for limited activities by youth sports through November 15th at which time the sports fields closed for the fall//winter season.
- Through the months of October, November and December, Reservations has booked 3 outdoor ceremonies, 6 fitness groups, 2 small picnic gatherings and 1 Nursing Graduation drive-through hosted by Heath Services Agency. We continue to respond to multiple inquires for the allowed booking options.
- The garden plots at Chanticleer Park are being filled from the waitlist that was started when the parks master plan was introduced.
- The two empty horse stalls at Quail Hollow Ranch will be filled from current waitlist in the beginning of 2021.
- Parks staff co-sponsored wedding ceremony days with the County Clerk's office in the months of August, September, and October at Aptos Park, Highlands Park and Quail Hollow Ranch, which saw 22 couples wed in total. Parks is looking at continuing the ceremony day events with Clerks Office in the future months.
- We continue to actively keep in touch with future reservations as the Health Order gets modified through the phases of re-opening.
- We continue to work on new policies for the public for future and current rentals during COVID.



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JEFF GAFFNEY
DIRECTOR

Date: Dec 1, 2020
To: Parks and Recreation Commission
From: Margaret Ingraham, Volunteer Program Coordinator
Subject: Volunteer Program Report

Felton Discovery Park

The SLV Rotary spent a beautiful fall morning at the park pruning and weeding. See pictures below of rotary members and their families.

Several volunteers continue to volunteer independently regularly at the park pulling invasive thistle, blackberry and now we have permission to also pull velvet grass.

We recently signed up a new volunteer who will be keeping the watershed 3D model and the interpretive signs clean. He has been given specific instructions on how to clean them and we are very excited to have him taking care of this need. He will also be branching out to take care of the interpretive signs at Quail Hollow Ranch too!





Anna Jean Cummings Park

AJ will be getting some attention in the near future by volunteers. I am working with a Work Ability group for 18 – 23 year old students. The students will meet weekly at the park to work on projects. I have also signed up another volunteer who will work independently in the park on projects. All of the projects for these volunteers have been approved by the maintenance supervisor and I look forward to seeing the progress.

Quail Hollow Ranch

The trail crew not only keeps the trails in tip top shape but they have stepped up to help repair a fallen historic fence. They worked with Maintenance Supervisor, Jesse Williams to ensure the historic integrity was upheld. It has taken them several days and the fence looks great!



This is their wild, wild, west look!





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PARKS & RECREATION COMMISSION MEETINGS

The meetings are generally on the first Monday, every other month. The commission may meet at an alternate location specified in the public notice. Additionally, the commission may call for special public meetings in order to timely conduct commission business.

During the COVID-19 pandemic, the commission is meeting virtually. For more information on how to participate, please see the meeting agendas at www.scparks.com.

2021 Schedule

MONDAY	February 1, 2021	7:00 p.m. to 9:00 p.m.
MONDAY	April 5, 2021	7:00 p.m. to 9:00 p.m.
MONDAY	June 7, 2021	7:00 p.m. to 9:00 p.m.
MONDAY	August 2, 2021	7:00 p.m. to 9:00 p.m.
MONDAY	October 4, 2021	7:00 p.m. to 9:00 p.m.
MONDAY	December 6, 2021	7:00 p.m. to 9:00 p.m.

WRITTEN CORRESPONDENCE LISTING:

The Written Correspondence Listing is established to act as a report of materials received by the Commission as a whole, but may also include items requested for inclusion by individual Commissioners.

The Parks and Recreation Commission has received the following items of correspondence which require no official action by the Commission at this time:

1. Email from Jean Brocklebank and Michael Lewis, dated October 15, 2020, with additional thoughts and suggestions on agenda item VIII c. (Discussion on term limits for Commissioners and how to plan for Commissioners' succession that will allow for sharing of institutional knowledge) from Oct 5, 2020 agenda.