



# County of Santa Cruz

## DEPARTMENT OF PARKS, OPEN SPACE & CULTURAL SERVICES

979 17<sup>TH</sup> AVENUE, SANTA CRUZ, CA 95062

(831) 454-7901 FAX: (831) 454-7940

JEFF GAFFNEY  
DIRECTOR

### REVISED PARKS AND RECREATION COMMISSION AGENDA

Monday, April 8, 2019  
7:00pm – 9:00pm  
Regular Meeting

Simpkins Swim Center  
979 17<sup>th</sup> Avenue  
Santa Cruz, CA 95062

**I. CALL TO ORDER / ROLL CALL**

**II. AGENDA MODIFICATIONS OR LATE ADDITIONS**

**III. CONSENT AGENDA (Action)**

- A. Approve minutes from February 4, 2019... Page 2-3
- B. Consider Reports:
  - 1. Planning Section Report... Page 4
  - 2. Aquatics Section Report... Page 5-7
  - 3. Maintenance Section Report... Page 8
  - 4. Reservations Section Report... Page 9-10

**IV. ORAL COMMUNICATIONS**

Opportunity for persons to address the Commission on matters which are within the scope of responsibility of the Commission but not on today's agenda. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Oral Communications.

**V. COMMISSIONER REPORTS**

**VI. DIRECTOR'S REPORT**

**VII. REGULAR AGENDA – Informational Items**

- a. Presentation on the Soquel Creek Water District - *Pure Water Soquel* project from Melanie Schumacher and Ron Duncan
- b. Presentation about Youth Violence Prevention Task Force updates from Julie Burr
- c. Presentation about County Strategic and Operational Plan status by Jeff Gaffney
- d. Discussion on upcoming park projects and grant opportunities

**VIII. REGULAR AGENDA – Action Items**

- a. Elect Commission Chair and Vice-Chair

**IX. WRITTEN CORRESPONDENCE LISTING (none)**

**X. ADJOURNMENT**



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### PARKS & RECREATION COMMISSION Minutes of February 4, 2019, 7:00 p.m. meeting 979 17<sup>th</sup> Avenue Santa Cruz, CA 95062

#### I. ROLL CALL

Present: Steven Bennett, Jim Rapoza, Mariah Roberts, Kate Minott,  
Staff: Jeff Gaffney, Jennifer Mead

#### II. AGENDA MODIFICATIONS

Accept agenda as presented (Rapoza/ Roberts 4/0)

#### III. CONSENT AGENDA

Commissioner Minott had one correction to December 3, 2018 minutes. Under Commissioner reports, Commissioner Roberts' district should be the 1<sup>st</sup> District, not the 2<sup>nd</sup> District.

A. Approved minutes from December 3, 2018 as amended (Minott/ Rapoza 4/0)

Commissioner Minott had two corrections to the reports: In Planning report on page 5, 3<sup>rd</sup> paragraph: change insure to ensure. In Recreation report on page 9, 4<sup>th</sup> paragraph: change Wood Rate to Wood Rat.

B. Accept and file reports as amended (Rapoza/ Roberts 4/0)

#### IV. ORAL COMMUNICATIONS (none)

#### V. COMMISSIONER REPORTS

Roberts 1<sup>st</sup> District – There's been a wonderful development for the Chanticleer Park LEO's Haven project. Two bids came in for the Phase 1 construction and those have been under consideration and on schedule. K & D Landscaping based in Watsonville have donated a lot of service to the project in the form of referrals and fundraising for in-kind materials through their professional contacts. They had a great experience on this project and are looking to help County Parks in this way again.

Bennett 4<sup>th</sup> District – Quick update from Pajaro Valley Sports Foundation. They moved to bi-weekly meetings instead of monthly and got in line for a pilot program at Freedom School. They might be able to rehab and install two soccer fields and get the ball rolling while they save up for the larger sports facility. I will keep you in the loop as much as I can.

Rapoza 5<sup>th</sup> District – Walls are going up on the Felton Library, if it were to stop raining, I'm sure they would be able to get even more done. They have the foundation and walls all framed in and ready to go. I haven't had a chance to get out to other parks in the district.

Minott 2<sup>nd</sup> District – Thank the Rotarians who started volunteering in Seacliff Village park to take care of the landscaping. I've been asked by people who are ready to have a park in the new Aptos Village and I am curious if there are plans or ideas for a park there. Everyone in Aptos is very happy.

**VI. DIRECTOR'S REPORT**

- Looking at hiring a grant writer
- Parks Superintendent oral board last week - final interviews toward end of Feb early March
- Budget season is happening - I am meeting with CAO's office and they will tell me their priorities. Staff costs and utility costs are going up!
- We are collaborating with other departments on a Long Range Facilities plan – CAO's office is pushing this forward and they want regional spaces and know what are priorities are.
- We hosted the GIRLS Paving the Way meeting in January – the program follows middle school girls through high school to college, and encourages recreation and vocational learning. We are looking at more funding opportunities and a permanent place to put the program.
- I'll be providing input to the Watsonville strategic plan in the next few days.
- Working on branding the department more clearly. Different logos, patches and memos. Same logo and style throughout We want people to know who we are among all the other parks and rec organizations.

**VII. REGULAR AGENDA – Information Items**

- a. Library Annex Presentation was given by Damon Adlao of Public Works. Betsey Lynberg (Public Works) and Susan Nemitz (Santa Cruz Public Libraries) were also present and added additional comments to the presentation.

**VIII. REGULAR AGENDA – Action Items**

- a. Motion to accept resolution about County Parks access and direct staff to begin a resolution numbering system (Roberts/Rapoza 4/0)

**IX. ADJOURNMENT – Meeting adjourned at 8:05 p.m. (Roberts/ Minott 4/0)**



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JEFF GAFFNEY  
DIRECTOR

Date: March – April 2019  
To: Parks and Recreation Commission  
From: Sheryl Bailey, Project Manager & Will Fourt, Park Planner  
Subject: Planning Section Report

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### **Felton Library**

Staff has been working with consultants and partners on construction documents and has submitted the building permit application and is working on revisions for resubmittal.

**Chanticleer Park:** The construction contract was awarded to Granite Construction, and construction of Phase I, including LEO's Haven inclusive playground, parking, restroom, pathways, community garden and interim dog areas and pump track, will begin on April 3.

### **Quail Hollow Brook Restoration Grant**

The graphic artist team, Jane Bolling Design and Parks Planning staff walked the site together and have begun working on the pre-conceptual interpretive sign ideas. Volunteers are being sought to maintain the trail and brook restoration work completed with the grant prior to October 2019 anticipated grantor inspection.

### **Heart of Soquel Phase 2 & 3**

The Soquel Creek Linear Parkway project (a.k.a. Heart of Soquel Phases 2 and 3) was awarded nearly \$1.5 million dollars by the California Natural Resources Agency for our CA River Parkways Grant application. A grant contract is anticipated to be received in the next couple of weeks. On 4/3/19, Parks Planning Staff and the SSA design team submitted the HOS Phase 3 Design Development Plans to the Planning Department. Construction may begin as soon as late Fall of 2019 or Spring of 2020, pending permit approvals.

### **Farm Phase 2**

Recently it was determined that the Farm Park with its recreational features on the Tee Street side and the pedestrian bridge is the most eligible project for the Statewide Park Program Grant. Parks Planning staff is working with the design team to expand their scope to include these recreational features in order to submit a planning application and meet other grant deliverables by 8/5/19. On 5/14/19, The Board will be asked to approve an amendment to the Waterways Contract for them to complete this work, including assisting with five community meetings prior to 8/5/19.

**Seacliff Village Park Phase 2-** Parks Planning staff is developing a scope of work, cost estimate and schedule in concert with SSA Landscape Architects Inc. The proposed work will include a permanent restroom and a shade structure. SSA developed the design and construction plans for Seacliff Village Park Phase 1 and the Master Development Permit.



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JEFF GAFFNEY  
DIRECTOR

Date: March – April 2019  
To: Parks and Recreation Commission  
From: Rebecca Hurley, Aquatics Supervisor  
Subject: Aquatics Section Report

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**Our spring schedule runs through April 13th and is as follows:**

**Lap Pool Hours:**

Monday thru Friday: 6:00 am to 8:30 pm  
Saturdays: 9:00 am to 4:00 pm  
Sundays: 9:00 am to 12:30 pm

**Warm Water Pool:**

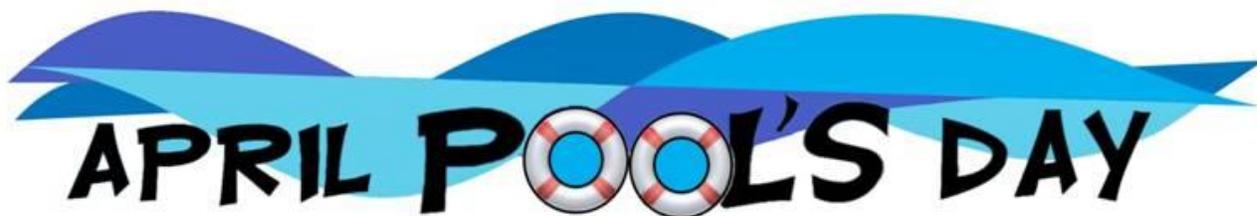
Monday, Wednesday and Friday:	6:00 am – 10:30 am 3:00 pm – 5:00pm 6:30 pm - 8:30 pm
Tuesday and Thursday:	6:00 am – 5:00 pm 6:30 pm - 8:30pm
Saturday:	9:00 – 10:30 am (Adults only) 10:30 am – 12:30 pm (Adults and children 6 years and under) 1:00 – 4:00 pm (All ages)
Sunday:	9:00 am – 12:30 pm – (All ages)

Hours as of April 14<sup>th</sup>:  
9:00 – 10:30 am (Adults only)  
10:30 am – 12:30 pm  
(Adults and children 6 years and under)  
1:00 – 4:00 pm (All ages)

## Events

**Join us on April 1<sup>st</sup> for our third annual April Pool's Day!  
Monday April 1, 2:00 - 5:00PM**

**FREE entry for Recreation Swim on April Pool's Day when you register for any summer youth program!**



**Also FREE on April Pool's Day for all who enter:  
FREE Treading Water Clinics for Kids  
FREE Swim Lesson Assessments**

### Swim lessons

Spring lessons are held on Tuesday and Thursday mornings from 10:30am – 12:30pm; Monday/Wednesday/Friday and Tuesday/Thursday evenings from 4:00 – 7:00 pm.

**Summer Program Registration** started **March 25th at 9am** and the Junior Guard and Little Guard programs are anticipated to fill up quickly!

### Water Polo

Sundays from 10:30 am - 12:30 pm. Participants must be a member of USAWPA to participate in the program.

### Spring Break Pool Junior Lifeguard Program

The Spring Break Pool Junior Lifeguard Program will be running April 1 - 5 at Simpkins Family Swim Center, Mon – Fri from 9:00 am – 2:00 pm with the option for participants to stay for Recreation swim from 2:00 – 5:00 pm free of charge. The spring program follows similar schedules and activities as our very popular Summer Pool Junior Lifeguard Program and has a special activity day on the last day.

### Lifeguard Training Classes

Lifeguard Training Classes are being offered and will continue through the end of April. Most classes will be held on Friday evenings and Saturdays; fees are \$310 for residents and \$341 for non-residents. As well, Simpkins Family Swim Center will also be offering limited courses in First Aid for Public Safety Personnel (CA Title 22). Interested candidates can find more information on the parks website at [www.scparks.com](http://www.scparks.com). All course materials are included in the course fees.

### Aquatic Staff Recruitment

The following positions are currently open: Lifeguard, Head Lifeguard, Aquatic Specialist. The recruitment ends April 19<sup>th</sup>.

### **Private Pool Parties**

Private Pool Parties are available on Saturdays & Sundays. A variety of aspects of the facility may be rented for Private Pool Parties, from just the warm pool to aspects accommodating up to 110 people. Private Pool Parties are scheduled on weekends, spring, summer and fall, after the facility has closed to the public.

### **School Parties**

Once again local schools will be renting the facility for their end of the year parties starting the last week in May and continuing into June.

### **Adult Fitness Swimming**

Adult Fitness Swimming is very popular at the Simpkins Family Swim Center. The best-attended workouts are Tuesday and Saturday mornings; up to 35 swimmers fill the 50-meter pool at these times. Fitness swimmers may choose from several different workout times: Mondays 6:00 am; Tuesday, Wednesday, Thursday and Friday workouts are at 6:00 am and 12:00 pm; Saturday and Sunday at 9:00 am. Starting in March we also have begun to offer a Saturday afternoon class every other Saturday which has so far been well attended.

For the past two months we have been offering an Introduction to Lap Swimming Class and an Introduction to Adult Fitness class on Wednesday and Thursday mornings which have continually gained attendance numbers. Beginning in April we will be offering an Introduction to Lap Swimming Class on Saturdays so swimmers that work during the week can take advantage of this great class.

### **Water Aerobics & Exercise**

The water exercise classes this year continue to reach their highest capacity to date. Water exercise is an excellent way for people to meet their fitness goals without impact on the joints. Classes are designed to appeal to all levels of ability including healthy, pre-natal, seniors, and rehabilitating or cross training fitness enthusiasts. A monthly calendar is available with dates, times and instructors' names. Previous swimming or water-exercise experience is not required for participation in any of the water exercise classes.

### **Lifeguard Training Exercises**

The lifeguard in-service in March was a swim condition check; shallow water spinal rescues, and a swim lesson review.

In April, the topic scheduled to be covered is 'emergency action plans.' In May, the topics scheduled to be covered are: victim recognition, skills review and pool rules discussion.

### **Swim Teams**

The Aptos Cabrillo Swim Club and Quicksilver Swimming swim teams continue to rent lanes in the 50-meter pool. The swim teams offer school-age competitive swimming programs Monday through Friday from 4:00-7:30 pm. Soquel High School will also be using our facility for their practices Monday through Friday 7:30-8:30pm while their new pool finishes up being constructed.

### **Pool Closures and Holiday Schedule**

There are two scheduled closures for pool maintenance on Sunday April 7<sup>th</sup> and Sunday June 2<sup>nd</sup>. These closures are necessary for our extended Sunday hours starting April 14<sup>th</sup>.

### **Live Oak Community Rooms**

The Live Oak Community Rooms at the swim center are now rented out regularly throughout the year for meetings, small events and classes.



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JEFF GAFFNEY  
DIRECTOR

Date: March – April 2019  
To: Parks and Recreation Commission  
From: Eric Sturm, Park Superintendent  
Subject: Maintenance Section Report

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### North

- Moran Lake park removed two downed trees. Thankfully the large one did not hit a person, pet, car or home!!
- Assisted GSD with drainage issue at Emeline Warehouse to avoid a flooding issue
- Removed damaged fence around old pool at Highlands House
- Built deck at 38<sup>th</sup> Ave beach access
- Horse trail clean-up at Felton Covered Bridge park
- Built memorial gazebo at Highlands park, behind the Highlands House
- Re-set brick walkway on wedding lawn at Highlands park
- Installed new ADA bathroom partition at Ben Lomond restroom
- AmeriCorps relocated boulders at Ben Lomond Library and cleaned up planter
- AmeriCorps landscaped native plants into Ben Lomond park. Plants were relocated (saved) from development work at Felton Library

### South

- New picnic area with shade structure installed at Aldridge Lane park
- Demolished old shed at Pinto Lake park. Shed was unsafe and attractive nuisance
- Prepared baseball and soccer fields at Pinto and Polo for spring use. Interesting timing with all the rain recently
- Painted exterior of restroom at Mesa Village park to compliment the new roof
- Removed physical barriers to allow physical access to the Beach Island trail
- Removed very large old tree at Hidden beach, sad but had to go (leaning 30+ d).
- New concessionaire being brought on-board at Polo Grounds to sell snacks, etc.

### Veterans Building

- Assisted Vets staff with installation of new advertising tv monitor
- Installed new 110v outlets
- Inspected by Fire Marshal, a few small items now corrected, now in good graces



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JEFF GAFFNEY  
DIRECTOR

Date: March – April 2019  
To: Parks and Recreation Commission  
From: Mary Chavez, Program Coordinator  
Subject: Reservations Section Report

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### **Summary for Reservations in the Parks:**

#### **Overall Facilities Reservation Summary:**

February and March have been typical for off season events with ongoing programming on park grounds and rentals of picnic areas, meeting rooms, centers, and athletic fields. Staff estimates that approximately 24,000 park visitors attended programs and events in reserved facilities at County Parks this month.

There were 5 events hosted at park centers and 126 meeting room rentals. Revenues totaled \$10,000 for these two months.

The season for athletic field use began late February for baseball and softball fields, while soccer fields were opened at the end of March. Due to the rainy weather conditions during these two months, fields were closed intermittently for rainouts and some opening dates were delayed in order to complete field preparation. Revenues prior to rainout credits for these two months totaled \$14,000.

Use of the reservable picnic areas have increased during the months of February and March, with 33 rentals for parties and family events taking place so far, as compared to 4 rentals in January. The newly added reservable picnic area at Jose Avenue Park opened on February 1<sup>st</sup> and made up 10% of these bookings. The Highlands Park picnic area will once again be available as of April 1<sup>st</sup> and the new group picnic area at Scott Park is being planned. Revenues for February and March total \$4,000.

#### **General Park Use:**

**Tara Redwood School** provides bi-weekly recess and outside lunch activities at the Heart of Soquel Park. Fitness programs include: the **Fit4Mom Santa Cruz**, which offers Stroller Strides workouts three times a week at Felt Street, Anna Jean Cummings and Seascape Parks, and **Julie Grant Yoga** provides bi-weekly yoga programs at Highlands Park. **Good Dog Santa Cruz** provides weekly dog training at Willowbrook Park. **Pickleball** continues weekly/bi-weekly use of courts at Brommer Street and Willowbrook Parks.

### **County Parks Special Events, Administration:**

Updates to the County Parks Commemorative Program were approved by the Board of Supervisors on March 26<sup>th</sup>. In an effort to effectively administer the Program and better meet community needs and requests, there are several revisions to the Program. These include: name change from Commemorative Tree, Bench & Picnic Table Program to Commemorative Program; expansion of available commemorative features and potential specialty projects; and, a renewal option after the end of a 10-year term, with original donors receiving right of first refusal to renew. Staff has prepared draft public information materials and plans to reach out to former donors and give them right of first refusal to renew installations that have exceeded the original 10-year term.

The RFP process for the Polo Grounds and The Hook Concessions Opportunities has been completed and one proposal was received per site, both from Sycamore Concessions. They have been issued new exclusive concessionaire permits for both sites and are moving forward with plans to begin concession sales as soon as health permits are issued.

Facilities staff is currently training 4 new hires of Park Services Officers (PSO). There are typically 8-10 extra help PSO's that provide an integral, seasonal role for the Department as they act as facility attendants for all private rentals of Park centers, assist with staffing special events, provide various levels of on-site enforcement of Park rules and ordinance, and provide support for office staff. Three of the new staff have volunteered in the Parks and Sheriff volunteer programs. The event season is gearing up, so we look forward to preparing staff for another successful season.