



County of Santa Cruz

DEPARTMENT OF PARKS, OPEN SPACE & CULTURAL SERVICES

979 17TH AVENUE, SANTA CRUZ, CA 95062

(831) 454-7901 FAX: (831) 454-7940 TDD: (831) 454-7978

JEFF GAFFNEY
DIRECTOR

PARKS AND RECREATION COMMISSION AGENDA

Monday, December 4, 2017
7:00 pm
Regular Meeting

Simpkins Family Swim Center
979 17th Avenue
Santa Cruz, CA 95062

I. CALL TO ORDER / ROLL CALL

II. AGENDA MODIFICATIONS OR LATE ADDITIONS

III. CONSENT AGENDA (Action)

- A. Approve minutes from October 2, 2017Page 1-2
- B. Consider Reports:
 - 1. Maintenance Section – Status ReportPage 3-5
 - 2. Facilities Section – Status ReportPage 6-7
 - 4. Planning Section – Status Report.....Page 8-9
 - 5. Aquatics Section – Status Report.....Pages 10-13
 - 6. Volunteer Program – Status Report.....Pages 14-15

IV. ORAL COMMUNICATIONS

Opportunity for persons to address the Commission on matters which are within the scope of responsibility of the Commission but not on today's agenda. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Oral Communications.

V. COMMISSIONER REPORTS

VI. DIRECTOR'S REPORT

VII. REGULAR AGENDA – Information Items

- a. By-Laws were approved by Board of Supervisors (Pages 16-19)
- b. Hidden Beach Fundraiser (Santa Cruz County Trust Fund # 134989)
- c. June 2018 Ballot measure (Pages 20-22)
- d. Discuss holding Special Commission meeting at Bear Creek Country Club

VIII. REGULAR AGENDA – Action Items

- a. Commission meeting dates for 2018 (Page 23)

IX. WRITTEN CORRESPONDENCE LISTING (Pages 24-29)

X. ADJOURNEMENT



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JEFF GAFFNEY
DIRECTOR

PARKS & RECREATION COMMISSION Minutes of October 2, 2017, 7:00 p.m. meeting 979 17th Avenue Santa Cruz, CA 95062

I. ROLL CALL

Present: Steven Bennett, Kate Minott, Alex Sibille
Staff: Gretchen Iliff, Jennifer Mead

II. AGENDA MODIFICATIONS:

Motion to accept agenda as presented. (Minott/ Bennett 3/0)

III. CONSENT AGENDA

Approved minutes from August 5, 2016. (Minott/ Bennett 3/0)
Accept and file items and reports. (Minott/ Bennett 3/0)

IV. ORAL COMMUNICATIONS

- Michael commented on the Maintenance section report – really enjoyed it. Thinks there should be more signs in the parks, in particular Corcoran Lagoon Beach. Friends of Corcoran Lagoon Beach (FoCLB) is willing to work with Parks Department on this.
- Jean echoed what Michael said about the Maintenance section report. She had a concern about the Planning section report, it seems the department should be getting CEQA for the Quail Hollow trail project. Also the public should be more engaged with both the Quail and Heart of Soquel Projects, there should be public meetings.
- Elaine was interested in learning the results of the recent dog study conducted by Dr. Erickson – the study should be posted. Regarding the Maintenance section report, I think that's good they are installing solar panels at Simpkins, they should do that at the Animal Shelter.
- Georgina had concerns about safety on county beaches in regards to off-leash dogs. She brought her grandson to the beach and a dog jumped on him and startled him – this happened on two different occasions. People don't follow the leash-laws and no one enforces them. I ask that you get County Park rangers to enforce the laws.
- Anonymous person said that Animal Services struggles to keep the Animal Officer position staffed. I suggest County Parks carves a clear path to work with Animal Services to get boots on the ground.

V. COMMISSIONER REPORTS

- Bennett – Question: Is County Parks participating in rail trail discussions/developments?
GI: Yes, we have a staff member acting as liaison.
- Minott – I'm concerned about the safety at 'Beer Can' beach – I'm trying to get the neighbors to communicate with each other. Perhaps Dr. Erickson can come to the meeting in December.
- Sibille – The Downtown Streets team is having their launch party tomorrow. The organization started in Palo Alto and is now in Santa Cruz – they employ homeless people for a few hours in return for a stipend. There's a ribbon cutting tomorrow at 11:30pm, Joan Baez will be there.

VI. DIRECTOR'S REPORT – Gretchen Iliff gave the Director's report to the Commission.

- Jeff is at a NRPA conference in New Orleans! (National Recreation & Parks Association)
 - Be sure to get an update from him at your next meeting.
- Recruitment continues for the North County Maintenance Supervisor.
- Offered a job to a Park Recreation Specialist
- Staff submitted 3 applications to Habitat Conservation Fund grant
- Submitted application to Outdoor Education grant for Felton Library
- Staff has been researching a recreation software system called ACTIVE Net
 - This will replace our current registration software because our current software is outdated. We anticipate going live March 1st, 2018.
- Park Events! We have a lot of events this month!
 - Oct. 6th – *Friday Night Recess* - Collaborating with the MAH downtown on Cooper St.
 - Oct. 7th – *Grazing on the Green* at Aptos Village Park
 - Oct. 14th – Granite Rock Fundraiser for Quail Hollow at Quail Hollow Quarry - \$10 taco lunch
 - Oct. 22nd - *Floating Pumpkin Patch* here at Simpkins

VII. REGULAR AGENDA – Action Items (none)

VIII. REGULAR AGENDA – Information Items (none)

IX. ADJOURNMENT – Meeting Adjourned at 7:47 p.m. (Minott/ Bennett 3/0)



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JEFF GAFFNEY
DIRECTOR

Date: Nov - Dec 2017
To: Parks and Recreation Commission
From: Eric Sturm, Park Superintendent
Subject: Maintenance Section Status Report

OPERATIONS and MAINTENANCE

- Mike Pini was hired as a new park Maintenance Supervisor.
- Jeff Crawford was hired as a new Worker I.
- Worker II Austin Collins moved to Colorado; he'll be missed.
- By this time next month, Worker II Tom Celli will be retired. Thank you Tom for your energy, interest, and dedication to making *Parks* better for all persons.
- Pool Supervisor Rebecca Hurley accepted a 2-yr assignment as Dept. Safety Officer.
- Staff received training in heat stress, blood borne pathogens, and PG&E safety training.
- Two Parks staff attended the annual weed conference.
- Turf renovations took place at all of our athletic fields. The fields were top dressed, slit seeded and fertilized.

NORTH COUNTY PARKS (Greyhound Rock, Davenport Landing, Bonny Doon, Highlands, Ben Lomond, Felton Covered Bridge, Probation, Michael Gray Field, Quail Hollow, Scott Creek Beach)

- Work day in October included pruning and general clean-up of the Michael grey/Probation center.
- Several new beach rules signs were install in the Aptos area and the North Coast.
- North county staff installed a new roof on the Highlands Park restroom.
- Painting has begun on the Highlands Park restroom.

MID-COUNTY PARKS (Government Center, Anna Jean, Emeline Complex, Twin Lakes, Brommer, Felt, Floral, Coffee Lane, Soquel Lyons, Jose Avenue, Winkle Farm, Willowbrook, Moran Lake, Maplethorpe, SC Gardens, Heart of Soquel Plaza, The Farm, and Mid-County beach access areas)

- Tree work was done by Moran Lake parking lot, still tidying up from last winter storms.
- Received permission from State Fish and Wildlife to trim a tree in riparian area by Jose Park.
- Had very successfully community service day at Chanticleer Park. YAY!! Including removal of dead pine tree and adding wood chips to dog park.
- Coffee Lane Park got some new fencing and parking lot repair.
- Heater/boiler at Vets Building getting repaired.
- On-going monitoring at 701 County building in regards to the new City camping area near us. So far minimal impact.
- Pickleball volunteers at Brommer Park were furnished equipment to clean our new courts, they did a great job!!
- Several homeless sites were cleaned out of Anna Jean Cummings Park

SOUTH COUNTY PARKS (Polo Grounds, Valencia Hall, Hidden Beach, Seascape, Aptos Village, South County, Scott Park, Scott Estate, Aldridge Lane, Mesa Village, Pinto Lake, Freedom Government Annex, Seacliff Village Park, and South-County Beach access areas)

- Looking at possible sites at Pinto late Park for new bicycle pump track.
- Bids for modular installation at Lakeview Middle School came in higher than expected.
- Working with several Agencies to open public land along the beach near Rio Del Mar.
- New signage installed at Seacliff Park.
- Aldridge Lane Park received a much-needed facelift with new fencing, drainage, parking lot, trails renovated, prep for exercise equipment, and more!!
- Renovated bike track at Polo Grounds.
- Lower road to Boat House at Pinto repaired and graded.
- Virgin Tree road at Pinto repaired and graded.

- Shut down 50 mtr pool on Nov 27th for a day to fix one (of four) main filters.
- New energy saving pool covers have now been purchased to warm pool and 50 mtr pool.
- Men's showers were re-built to better control hot water temps.
- Hired electrical engineering company to give us proposals for better lighting on deep end of 50 mtr pool.
- Both valves in surge-pit for 50 mtr pool were recently found defective. Remedy being studied.



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JEFF GAFFNEY
DIRECTOR

Date: Nov - Dec 2017
To: Parks and Recreation Commission
From: Mary Chavez, Program Coordinator
Subject: Facilities Section Status Report

Summary for Reservations in the Parks, (excluding SFSC):

Attendance at Reserved Facilities

Another very busy 2017 season has slowly entered the winter off-season. November and December continued to host picnics, meetings, weddings, memorial services, special events and athletic field rentals. Staff estimates that over 25,500 park visitors attended events in reserved facilities during these two months.

Center and Meeting Room Rentals in November and December 2017

November and December hosted over 15 weddings, receptions, memorial services and events at our various Park Centers with rental revenues totaling \$9,700. There were also 70 meeting room rentals totaling \$2,550.

Facilities staff are now managing the use of the Live Oak Community Rooms and will provide scheduling for this busy space moving forward. The total meeting rentals in this report will not include these meeting rooms. In addition, the Facilities office will schedule and staff the newly added the Bear Creek Community and Recreation Center for 15 Saturdays between May through September, in coordination with the Boulder Creek Park and Recreation District.

The winter season provides opportunities for painting and refreshing park centers as well as various projects of general maintenance and preparation for a new season. The Facilities office updates and prepares its policies and procedures during this time as well.

Picnic Rentals in November and December 2017

There were 19 picnics in the reservable picnic areas with rental revenues totaling \$2,400.

Athletic Fields

Athletic fields closed countywide as of November 13th. There were over 120 individual bookings in the 18 athletic fields with rental revenues totaling \$7,200 during the first two weeks of November. The off season closure between mid-November to mid-March allows for reconditioning during the winter weather. The process for completing the 2017 permit paperwork is beginning as renewal requests will go out to up to 30 baseball, soccer and volleyball annual leagues, with 90% being non-profit youth and adult leagues.

Special Events and General Park Use:

The annual **Run for Pie 5k** (Fleet Feet Sports) took place at Aptos Park on November 23rd and was another successful Thanksgiving run through Nisene Marks. Team House Hunters, will host **Winter Wonderland** at the Polo Grounds on December 10th, benefiting Toys for Tots and the Live Like Coco Foundation, will include Glice Skating and holiday activities to support our local community and schools. County Parks is co-sponsoring the **Holiday Mart and Felton Covered Bridge Celebration** on December 16th at the Felton Covered Bridge Park, in coordination with the SLV Chamber of Commerce.

Fitness programs will continue during the fall/winter seasons and include the **Fit4Mom** Santa Cruz, offering pre and post-natal fitness classes at Anna Jean Cummings Park and Seascape Park, and **All About Me Fitness**, providing weekly individualized fitness programs for all ages at Highlands Park. Pickleball continues weekly/bi-weekly use of courts at Brommer Street Park and Willowbrook Park.



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JEFF GAFFNEY
DIRECTOR

Date: Nov - Dec 2017
To: Parks and Recreation Commission
From: Sheryl Bailey & Will Fourt, Planning Section
Subject: Planning Section Status Report

COUNTY-WIDE PROJECTS

County Parks Strategic Plan: Staff has continued progress on the development of a Strategic Plan for the County Parks Department. Staff has worked with management to refine draft priorities, goals and objectives for the plan, and is compiling an administrative draft Strategic Plan document.

Park Score: Staff is working with the Trust for Public Land (TPL) who has completed a ParkScore analysis of the parks in Santa Cruz County. Staff is currently working with TPL on some final revisions

NORTH COUNTY PARKS (Highlands, Ben Lomond, Felton Covered Bridge, Probation, Michael Gray Field, Quail Hollow Ranch and the North Coast)

Quail Hollow/Pace Property Trail Planning: The draft addendum to the Quail Hollow Ranch County Park Master Plan to include trails and restoration activities on the Pace Property was approved by the Parks Commission and staff prepared an Initial Study and Mitigated Negative Declaration (IS/MND) in compliance with the California Environmental Quality Act. The public review period for the IS/MND is concluded and the addendum and IS/MND are being submitted to the Board for approval. Staff submitted a development permit application to County Planning for the project. Staff submitted a grant application for the Habitat Conservation Fund grant program for the project.

Felton Library: Parks staff continues to work with County Public Works and Santa Cruz Public Libraries to develop plans for the nature discovery park at the new Felton Library grounds. The master development permit for the site and Mitigated Negative Declaration, as submitted by County Public Works and County Planning, were approved by the Zoning Administrator in October. Staff has provided supplemental grant application materials for the Outdoor Education Facilities Grant, and is currently soliciting proposals from design firms for the next phase of design of the discovery park area.

MID-COUNTY PARKS (AJC, Government Center, Emeline Complex, Twin Lakes, Brommer, Felt, Floral, Coffee Lane, Soquel Lyons, Jose Avenue, Winkle Farm, Willowbrook Lane, Moran Lake, Maplethorpe, Santa Cruz Gardens, Heart of Soquel Plaza, The Farm, Mid-County beach access areas)

Chanticleer Park: The Santa Cruz Playground Project has continued their fundraising efforts. Staff is submitting a design contract for construction documents through construction administration to the Board for approval in December.

Heart of Soquel Park Plaza: Storm Drain Repair and Replacement Project- The project plans and specifications were approved by the Board of Supervisors on August 8, 2017, Earthworks was awarded the contract and work is underway. The bulk of the work is anticipated to be completed before Oct. 15th and the native plantings will follow.

Heart of Soquel Phase 2 & 3: The Parks Department was awarded a grant from the State Parks Department in the amount of \$243,608 for riparian habitat acquisition along Soquel Creek. Parks is continuing to work with the prospective sellers and the Planning Department to obtain permits, including CEQA approvals to complete the trail from the Heart of Soquel Park Plaza to the pedestrian bridge on Main Street.

Farm Phase 2: The Board recently approved a contract amendment with the design firm Waterways to have them develop the pedestrian bridge plans from the conceptual stage to construction documents. Geotechnical and other consultants have begun work necessary to develop schematic plans. The design team recently submitted 65% complete plans and reports for Parks staff's review, prior to submitting to outside Environmental Agencies and the Planning Department for approval/permits. Parks is also working with the Mountain Bikers of Santa Cruz to develop plans for a bike pump track for the Planning Department's approval.

Simpkins Library Annex: Parks staff has begun working with the Capital Improvement Program (CIP) Director from the Department of Public Works and the Santa Cruz Public Library Director on planning a Simpkins Library Annex. Parks has developed two committees to solicit and review parks staff's input on all aspects of the Annex, including Planning, the Swim Center, Arts and programming, reservations and building operations and maintenance. It is anticipated that the Parks Director and the CIP Director will be submitting a Program Statement to the Board of Supervisors in October.

SOUTH COUNTY PARKS (Polo Grounds, Valencia Hall, Hidden Beach, Seascape, Aptos Village, South County Beach access areas, Scott Park, Scott Estate, Aldridge Lane, Mesa Village, Pinto Lake, Seacliff Village Park, Freedom Government Annex)

Pinto Lake: Staff is working with the Resource Conservation District and Parks maintenance staff on adaptive management of the CCC sediment catchment basin, on establishment of mitigation plantings for the project in partnership with Watsonville Wetlands Watch and the California Conservation Corps, and on a project to add rolling dips on the road near where the virgin tree used to be located for sediment and erosion control. Construction on the road was completed in October.

Staff is also assessing the feasibility and plans for a bike pump track at Pinto Lake. Staff will be leading a community meeting on December 9th at 10AM at the park to get input from interested community members.

Special Events at the Pool

On Sunday, October 22nd from 1:00 – 4:00pm we held our second annual **FLOATING PUMPKIN PATCH!** Thanks to Uesugi Farms' donation of the pumpkins, we sold all 260 pumpkins and had over 400 people attend the event!

On Monday, January 1 from 10:30 -12:00pm we will be holding the **PLEDGE TO TAKE THE PLUNGE INTO 2018 Event!** All proceeds of pledges will go to Friends of Santa Cruz County Parks for children's learn how to swim scholarships. Participants will make teams and plunge down the slide following their workout. The top five participants who bring in the most money will have their choice of five prizes.

Aquatics Programs

Fall and Winter Swim lessons – Are held Tuesday and Thursday mornings from 10:30am – 12:30pm and Monday, Wednesday, and Friday evenings from 4:00 – 7:00 pm.

Private Swim lessons are also available with either our aquatics staff or one of our four private contractors.

Adult Fitness Swimming – Adult Fitness Swimming remains a very popular program at the Simpkins Family Swim Center. 90-minute coached swim workouts are offered Monday through Friday at 6:00am and 12:00pm, and weekends at 9:00am. A variety of coaches offer swimmers multiple workout choices.

In addition to the regular Adult Fitness program, we continue to offer an **Introduction to Lap Swimming and Adult Fitness** class on Tuesdays and Thursdays from 10:00 am – 11:30am, and Saturdays from 10:30-11:30.

Water Aerobics & Exercise – The water exercise classes this year continue to reach their highest capacity to date. Water exercise is an excellent way for people to meet their fitness goals without impact on the joints. Classes are designed to appeal to all levels of ability, including healthy, cross training fitness enthusiasts, pre-natal, seniors, and those rehabilitating. A monthly calendar is available with dates, times, and instructors names. Previous swimming or water-exercise experience is not required for participation in any of the water exercise classes.

Child Care – The drop in child care program has now been open for over a year. Over the summer this program was being offered five days a week, Tuesday thru Thursday and Saturday and Sundays. This program is open to children 6 months and up and costs \$5 per child for up to two hours. It is currently staffed by both aquatics and recreation staff members.

Current Child Care hours are:

9:00 AM – 1:30 PM Tuesday and Thursday

9:00 AM – 12:00 PM Saturday

Drop-in Water Polo – Sundays from 10:30 am - 12:30 pm. Participants must sign a waiver and be a member of USAWPA to participate in the program.

Lifeguard Training Exercises – The aquatics staff September in-service training focused on emergency oxygen administration, integrating emergency O2 into CPR care, and customer service skills. During the October in-service lifeguard staff practiced making rescues while wearing winter weather gear. The upcoming November in-service will cover weather-related closures and emergencies.

American Red Cross Lifeguarding Instructor Update—On September 16th, the swim center hosted an American Red Cross Instructor/Trainer skills review and practice session for regional American Red Cross lifeguarding instructors. Four American Red Cross trainers from the Parks Department participated along with four other regional instructor/trainers.

Starting November 1st we will be offering a 10 Entry Pass for our programs (Lap Swim, Rec/WWP, Adult Fitness, and Water Aerobics) The price breakdown is equal to the current 20 entry pass. These passes will be Valid for a year from purchase date.

Starting Winter Season November 27th, we will be offering our 50 entry lap swim pass for 50% off. This pass will be good from November 27th through March 4th.

Pool Rentals

Swim Teams – Currently three swim teams: Aptos Cabrillo Swim Club, Santa Cruz County Aquatics, and Quicksilver Swimming rent lanes in the 50-meter pool. The swim teams offer school-age competitive swimming programs Monday through Friday from 4:00 to 7:30 p.m.

Private Pool Parties – Available on Saturdays and Sundays spring through fall, a variety of aspects of the facility may be rented after hours for Private Pool Parties, from just the warm water pool to the entire facility. This year, Gateway Elementary School rented the entire aquatics complex for their back to school carnival, with over 200 attendees. Private Pool Parties are scheduled on weekends during the spring, summer and fall, after the facility has closed to the public.

Other activities

Preventative Lifeguarding, Rescues and First Aid— With over 150,000 visits annually at the Simpkins Family Swim Center, on a busy day there can be well over 100+ preventative interactions between lifeguards and patrons. Some of the preventative measures lifeguards are responsible for are: recognizing non-swimmers before they get into the deep end, stopping patrons from diving, stopping children from rough housing, running etc... However, even with the best prevention, rescues and first aid responses are also a part of the daily responsibilities of the lifeguards. So far this year the lifeguard staff have rescued 12 children in distress, and provided first aid care for 34 patrons.

Swim Scholarships – Friends of Santa Cruz County Parks gave over **75 Learn to Swim scholarships** this past summer season. Scholarships cover half the cost of a session of swim lessons, and are available to families in financial need with a limit of three scholarships per family.

Pool Closures

50 meter lap pool will be on Monday, November 27th for maintenance. The warm water pool will not be affected.

The pool will also be closed on Thanksgiving – Thursday, November 23rd.

The pool will also be closed on Christmas Day- Monday, December 25th.



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JEFF GAFFNEY
DIRECTOR

Date: Nov - Dec 2017
To: Parks and Recreation Commission
From: Margaret Ingraham, Volunteer Program Coordinator
Subject: Volunteer Program Status Report

The Granite Rock fundraiser for Quail Hollow Ranch raised \$1,000! The event was well attended, the tacos were delicious, and the quarry tours were very informative. We appreciate the support from Granite Rock!

One of our awesome volunteers was honored at the *Be the Difference Awards* sponsored by the Volunteer Center of Santa Cruz. The volunteer honored was Dave Sunoo who has volunteered at the Pinto Lake County Park and Disc Golf Course in Watsonville since 2011. Dave helps to maintain the Disc Golf Course and works to keep the park free of graffiti. Dave works independently and has an excellent relationship with all the maintenance staff at Pinto Lake as well as the many users that enjoy the park.

North County

Our north coast volunteer, Jay Todd has reported that although he continues to pick up trash along the coast and in the parking lots, his hauls have lessened with the change of seasons.

Quail Hollow Ranch

October 28th was National Make a Difference Day and Quail Hollow Ranch hosted its 5th paint day. We had 25 volunteers show up from 10 – 2:00, putting in a total of 100 hours! They primed and painted the lower barn, a lower fence, and the manure bin. It was a very productive day and Quail Hollow Ranch is looking very nice with all the recent paint efforts.

In October the Trail Crew Volunteers put in 51 hours of hard work managing water run-off problems and tree debris to keep the trails accessible for hikers and equestrians.

On October 13th the Santa Cruz Astronomy Club (SCAC) volunteered their time and telescopes to bring the stars closer to 20 members of the community for FREE. The SCAC hosts star gazing at Quail Hollow Ranch on a regular basis.

Mid County

Students from Tierra Pacifica School participated in a park stewardship day at Moran Lake Park. The students worked hard to clean, rake, sweep, pull ice plant, and pick up trash to help Moran look beautiful. The children also participated in an educational component and learned about the natural habitat at Moran and well as environment issues. This stewardship day was planned with the Monterey Bay Center for Environmental Literacy.

South County

Polo Grounds Park

Volunteers are in the process of applying the bike pump track with a special soil stabilizer to seal and preserve the soil to minimize maintenance

We have a new volunteer who has been working with Aptos High and some of the students to engage them in volunteering their time to help with some of the projects and maintenance at the bike pump track.

Pinto Lake Park

Check out the work that Watsonville Wetlands Watch did at Pinto Lake Park this last Saturday. Their website is: www.watsonvillewetlandswatch.org

The Watsonville Wetlands Watch organized a volunteer day to help with a restoration project to plant a riparian corridor surrounding the newly constructed sediment catchment basin which is upstream of Pinto Lake.

**SANTA CRUZ COUNTY
PARKS AND RECREATION COMMISSION
BY-LAWS**

Sections:

- 1) **Established--Statutory Authority.**
- 2) **Membership.**
- 3) **Term of Office.**
- 4) **Officers.**
- 5) **Organization and Procedures.**
- 6) **Powers and Duties.**
- 7) **Meetings.**
- 8) **Minutes of Meetings.**
- 9) **Quorum for Meetings.**
- 10) **Notice of Meetings.**
- 11) **Public Participation.**
- 12) **Action of Commission.**
- 13) **Vacancies.**
- 14) **Biennial Report.**

1) **Established--Statutory Authority.**

- A. The Santa Cruz County Parks and Recreation Commission is established under the authority of Government Code Section 25208.5 and the County Board of Supervisors, in compliance with Chapter 2.38 and Chapter 2.70 of the Santa Cruz County Code.
- B. The Commission shall advise the County Board of Supervisors and the Department of Parks, Open Space and Cultural Services on recreational programs, facilities, and parklands within the unincorporated area and outside the boundaries of the four special recreational districts of the County of Santa Cruz.

2) **Membership.**

The Commission shall consist of five members, residents of the County, appointed by the County Board of Supervisors. Each Supervisor shall nominate one member.

3) **Term of Office.**

Each member shall serve for a term of four years, commencing on April 1st of the year in which the member's nominating Supervisor begins a full term.

4) **Officers.**

The Commission shall elect a Chairperson and Vice-Chairperson. Officers shall be elected during the first meeting in April of each year.

5) **Organization and Procedures.**

- A. **General Organization.** The Commission shall comply in all respects with Sections 2.38.110 through 2.38.250 and 2/38.270 of the Santa Cruz County Code unless otherwise provided herein.

- B. County Staff Support. The County Department of Parks, Open Space and Cultural Services shall provide staff support for the Commission. The Director of the department, or the Director's designee, shall serve as administrative secretary to the Commission, and shall prepare and receive copies of all minutes, reports and recommendations submitted to the Board of Supervisors by the Commission. The staff of the Department of Parks, Open Space and Cultural Services shall assist the Commission in discharging its duties.

6) **Powers and Duties.**

The Commission shall be responsible for performing the following duties:

- A. Assess the needs and resources of the County for parks, open space and cultural services, and recommend programs to satisfy those needs;
- B. Advise the Board of Supervisors and the Department of Parks, Open Space and Cultural Services on the formulation, implementation, review and updating of the County Master Plan for parks, recreation and open space;
- C. Advise the Board of Supervisors and the Department of Parks, Open Space and Cultural Services on the administration of a program of acquisition, development, maintenance and operation of parks and recreational resources, as reflected in the Master Plan for parks, recreation and open space;
- D. Advise the Board of Supervisors and the Department of Parks, Open Space and Cultural Services on the preservation of the historic, cultural and natural resources of the County and how best to promote and foster an awareness of this heritage;
- E. Cooperate with public, private and quasi-private agencies and organizations involved in parks, open space and cultural services in or affecting the County;
- F. Advise the Department of Parks, Open Space and Cultural Services on the preparation, justification and administration of an annual budget for parks, open space and cultural services;
- G. Evaluate all applications for County funds or services for the support of County-sponsored or County-assisted programs in recreation, arts, and other cultural services, and make recommendations to the Board of Supervisors on such applications; and
- H. Communicate and cooperate with the arts and other commissions and boards in order to ensure coordination of cultural and social activities.

7) **Meetings.**

- A. All business shall be conducted at regular public meetings scheduled at least quarterly on a Monday at 7:00 p.m. at the Simpkins Family Swim Center/Parks Department Offices, located at 979 17th Avenue, Santa Cruz, California, or, from time to time, at an alternate location specified in the public notice. The Commission may call for special public meetings in order to timely conduct Commission business.
- B. Any subcommittee meetings comprised of less than a quorum of the members of the Commission and, which are not standing subcommittees of the Commission, shall meet at a time and place convenient for the members of the subcommittee and may be open to the public. Proceedings of any subcommittee meetings shall be presented to the Commission in written form at the Commission's regular meeting.

8) **Minutes of Meetings.**

Official minutes recording the motions entertained and actions taken at each Commission meeting shall be prepared and submitted by the Commission to the Board of Supervisors, the Clerk of the Board, and

the County Administrative Office.

9) **Quorum for Meetings.**

A quorum shall consist of three (3) Commissioners for regular and special meetings. If a quorum is not present within fifteen minutes of the scheduled meeting time for any regular or special meeting, then such meeting shall be adjourned for lack of a quorum. A notice indicating such an adjournment shall accompany the agenda for the Commission's next meeting.

10) **Notice of Meetings.**

- A. At least seventy-two (72) hours prior to each regular meeting, an agenda for the regular meeting shall be electronically sent to each Commission member, to each representative of the news media and to each person who has submitted a written request to the Commission for notification of meetings.
- B. The agenda shall be posted at least seventy-two (72) hours prior to the regular meeting at a location that is freely accessible to the public. The agenda shall contain a brief general description of each item of business to be transacted or discussed at the meeting.
- C. No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the Commission may briefly respond to statements made or questions posed by persons exercising their public testimony rights or ask a question for clarification, refer the matter to staff or to other resources for factual information, or request staff to report back at a subsequent meeting concerning any matter.
- D. Notwithstanding the foregoing, action may be taken on an item of business not appearing on the posted agenda upon following a determination by a four-fifths vote by the Commissioners present.
- E. If less than four-fifths of the Commission is present, action may be taken on an item of business not appearing on the posted agenda if, by an unanimous vote of the Commissioners present, the Commissioners determine there is a need to take immediate action and that the need for action came to the attention of the County subsequent to the agenda being posted.
- F. At least twenty-four (24) hours prior to each special meeting, an agenda for the special meeting shall be electronically sent to each Commissioner, to each representative of the news media and to each person who has submitted a written request to the Commission for notification of meetings; and shall be posted at least twenty-four (24) hours prior to the special meeting at a location that is freely accessible to members of the public. No business other than that listed on the agenda shall be considered at a special meeting.
- G. All subcommittees shall comply with the notice and agenda requirements otherwise applicable to the Commission in these By-laws, except for subcommittees composed solely of less than a quorum of the members of the Commission which are not standing subcommittees of the Commission with either a continuing subject matter jurisdiction or a meeting schedule fixed by resolution or other formal action of the Commission.

11) **Public Participation.**

Public participation in Commission meeting shall be allowed as follows:

- A. An opportunity for members of the public to directly address the Commission on any item on the agenda that is of interest to the public shall be provided before or during the Commission's consideration of the item.
- B. In addition, the agenda will provide for oral communications on items not on the agenda which are within the subject matter jurisdiction of the Commission near the beginning of each regular

meeting agenda.

- C. The Commission may establish reasonable limits on the amount of time allotted to each speaker on a particular item, and the Commission may establish reasonable limits on the total amount of time allotted for public testimony on a particular item or the total amount of time allotted for community oral communications. Unless otherwise determined by the Commission, the time limit will be 3 minutes. When further discussion is required, the Commission may vote to allot time in the agenda of the following meeting.

12) **Action of the Commission.**

Every act of decision taken or made by an affirmative vote of at least three of the Commissioners present at the meeting is the act of the Commission. All such actions of the Commission shall be governed by Roberts Rules of Order.

13) **Vacancies.**

Vacancies on the Commission shall exist: (1) on the death, resignation or removal of any Commissioner; and (2) any Commissioner who misses three consecutive meetings, without good cause entered into the Commission's minutes; or, any Commissioners who misses half of the meetings in a calendar year, of the Commission shall be deemed as resigned from the Commission. Parks Department staff shall notify the Clerk of the Board of any vacancies on the Commission.

14) **Biennial Report.**

A. A biennial report shall be submitted by the Commission to the Board of Supervisors and to the County Administrative Office on or before January 31st and subsequently filed with the Clerk of the Board of Supervisors. The report shall highlight the activities, accomplishments and goals of the Commission and shall utilize the following report format:

1. Role(s) of the Commission;
2. Meeting dates, time and location;
3. Commission structure;
4. Commission staff (designated staff or staff assigned through department);
5. Attendance;
6. Annual goals and accomplishments (reporting year goals and attainment of those goals; summary of reporting year activities including special projects, workshops or seminars that Commissioners have attended, if applicable);
7. Future goals; and
8. Recommendations may include (public and/or private sector actions that advance the goals of the Commission).

B. In addition to the Biennial Report, the Commission may submit progress reports and recommendations to the Board of Supervisors and to the County Administrative Office at any time.

California Parks, Environment, and Water Bond

(June 2018)

The **California Parks, Environment, and Water Bond** is on the ballot in California as a legislatively-referred bond act on June 5, 2018.

A **"yes"** vote supports this measure to authorize \$4 billion in general obligation bonds for state and local parks, environmental protection projects, water infrastructure projects, and flood protection projects.

A **"no"** vote opposes this measure to authorize \$4 billion in general obligation bonds for state and local parks, environmental protection projects, water infrastructure projects, and flood protection projects.

The bond issue was known as the *California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018* in the California State Legislature.

Measure design

The measure would authorize \$4 billion in general obligation bonds for state and local parks, environmental protection and restoration projects, water infrastructure projects, and flood protection projects. The measure would also require that between 15 and 20 percent of the bond's funds, depending on type of project, be dedicated to projects in communities with median household incomes less than 60 percent of the statewide average (about \$39,980 in 2016).

The measure would distribute bond revenue as follows:

- \$725 million creation and expansion of safe neighborhood parks in park-poor neighborhoods
- \$200 million per capita grants to local governments for the improvement of local parks
- \$15 million grants to cities and districts in urbanized counties with populations of 200,000 or less that provide park and recreation services
- \$30 million grants to regional park districts, counties, open-space districts, joint powers authorities, and eligible nonprofit organizations to restore and improve parks
- \$40 million grants to local jurisdictions whose voters passed local measures between 2012 and 2018 to improve local or regional park infrastructure
- \$218 million restoration and preservation of existing state park facilities
- \$30 million grants to local agencies, state conservancies, Native American tribes, joint powers authorities, and nonprofit organizations to promote new or alternative access to parks, waterways, outdoor recreation, and natural environments
- \$25 million competitive grants to rural areas for recreational projects to support economic and health-related goals
- \$162 million grants to conservancies and programs to protect urban creeks and streams
- \$30 million Salton Sea Authority to provide air quality and habitat projects

- \$170 million restoration activities identified in the Salton Sea Management Program Phase I
- \$180 million state conservancies
- \$137 million Wildlife Conservation Board to provide regional conservation investment strategies, conservation plans, funds for the UC Natural Reserve System, and to improve national recreation areas serving urbanized areas
- \$200 million Natural Resources Agency to implement agreements for water quality, water supply, and watershed protection projects
- \$50 million Department of Fish and Wildlife to address deferred maintenance
- \$175 million projects related to ocean, bay, and coastal protection
- \$18 million Wildlife Conservation Board to provide wildlife corridors and open space, improve threatened and endangered species habitat, improve adaptation and resilience of natural systems to climate change, protect and improve existing open-space corridors and trail linkages, provide wildlife rehabilitation facilities, control invasive plants or insects, improve aquatic or riparian habitat, provide projects to benefit salmon and steelhead, provide hunting and wildlife-dependent recreational opportunities through agreements with private landowners
- \$30 million protection and restoration of habitat associated with the Pacific Flyway
- \$25 million stream restoration to benefit fisheries and wildlife
- \$60 million improvement of wildlife and fish passage
- \$60 million protection and restoration of upper watershed lands in the Sierra Nevada and Cascade Mountains that improve water supply and quality
- \$30 million Department of Fish and Wildlife to improve conditions for fish and wildlife in streams, rivers, wildlife refuges, wetland habitat areas, and estuaries
- \$40 million projects to assist coastal communities with adaptation to climate change, including projects that address ocean acidification, sea level rise, or habitat restoration
- \$30 million projects on farms and ranches to sequester carbon, improve habitat, reduce development pressures, and increase water absorption and retention
- \$50 million projects that provide ecological restoration of forests, including projects to reduce fire risk
- \$40 million California Conservation Corps to rehabilitate state and local parks and restore watersheds
- \$60 million competitive grants to protect natural, cultural, historic, and Native American resources; convert retired fossil fuel powerplant sites for open space, parks, or tourism; science centers; civic and athletic venues; cultural centers that recognize the contributions of the state's ethnic communities; and nonprofit aquariums
- \$250 million clean drinking water and drought programs
- \$80 million competitive grants for groundwater cleanup of contaminated drinking water sources
- \$350 million flood protection facilities, levee improvements, and related investments that protect persons and property from flood damage in the Central Valley
- \$100 million programs to prevent damages from stormwater, mudslides, and flash floods
- \$100 million competitive grants for multibenefit projects in urbanized areas to address flooding, including stormwater capture and reuse, low-impact development planning, urban watershed restoration, and permeable surfaces

- \$290 million drought and groundwater investments, including groundwater recharge with surface water, stormwater, and recycled water and projects to prevent contamination of groundwater sources of drinking water

Sponsors

Senate President Kevin de León (D-24), a candidate for the U.S. Senate in 2018, was the lead author of the bond measure in the state legislature. Sen. de León said, "Clean and reliable water resources, including secure flood control systems, and access to parks and recreational space, are vital to our economy and wellbeing as a state. This bond allows us to invest in critical priorities that have been neglected for years, while lifting people up with good jobs and livable, healthy communities."



County of Santa Cruz

PARKS, OPEN SPACE & CULTURAL SERVICES

979 17TH AVENUE, SANTA CRUZ, CA 95062
(831) 454-7901 FAX: (831) 454-7940 TDD: (831) 454-7978

PARKS & RECREATION COMMISSION MEETINGS

PARKS DEPARTMENT OFFICES
979 17TH AVENUE, SANTA CRUZ

2018 Schedule

MONDAY	February 5, 2018	7:00 p.m. to 9:00 p.m.
MONDAY	April 2, 2018	7:00 p.m. to 9:00 p.m.
MONDAY	June 4, 2018	7:00 p.m. to 9:00 p.m.
MONDAY	August 6, 2018	7:00 p.m. to 9:00 p.m.
MONDAY	October 1, 2018	7:00 p.m. to 9:00 p.m.
MONDAY	December 3, 2018	7:00 p.m. to 9:00 p.m.

WRITTEN CORRESPONDENCE LISTING:

The Written Correspondence Listing is established to act as a report of materials received by the Commission as a whole, but may also include items requested for inclusion by individual Commissioners.

The Parks and Recreation Commission has received the following items of correspondence which require no official action by the Commission at this time:

1. Email from Jean Brocklebank, dated October 8, 2017, with information regarding private and County owned beaches.

Leash Law Enforcement on County Beaches

From: Jean Brocklebank <jeanbean@baymoon.com>
Sent: Sunday, October 8, 2017 10:24 AM
To: Jennifer Mead; Jeff Gaffney
Cc: Eric Sturm
Subject: Leash Law Enforcement on County Beaches
Attachments: ASA 81417.pdf

Hello Parks Staff ~

At the October 2nd Parks Commission meeting, Commissioner Minott briefly referred to jurisdiction for purposes of enforcement of County Code at County Beaches with private property intermingled. Her reference was in response to two members of the public who spoke during Oral Communications, highlighting safety concerns at County parks.

The attached document will help to explain the situation. This was presented to the Animal Services JPA Board of Directors at their August 14, 2017 meeting. Please include this email to you, with the pdf document, as correspondence to the Parks Commission, in the Agenda packet for their December 4th meeting.

Thank you,
Jean Brocklebank

14 August 2017
Presented to ASA Board
by Michael Lewis and Jean Brocklebank
on behalf of Leash Law Advocates of Santa Cruz County

Hello Board Members ~

We hope you have taken the time to read the email sent to each of you on August 9 in preparation for today's meeting. We are here today to ask this Board to take up discussion - at a future meeting - of a controversial issue regarding enforcement of the County Leash Law at beaches. We want this discussion to be done in a public meeting, so the public can be engaged in the discussion amongst this Board, County Counsel, and staff of Animal Services.

In July, Leash law Advocates of Santa Cruz County was contacted by a couple who reside in the County and who had experienced problems with off-leash dogs at what they identified as Seascape, Hidden, or Beer Can beaches. They were startled by dogs who would race up to them, not knowing what to expect. They were not at all reassured by owners who called out "He's friendly!"

These residents spoke with a County law enforcement officer, who apparently said he was unclear about which beaches require dogs on leash since there are many private beaches and that the Sheriff Department may have no jurisdiction.

Jurisdiction is easy to know if one uses the County GIS website, available to the Sheriff Department. Jurisdiction with regard to Chapter 6.12 Animal Control is also quite clear. Chapter 6.12 also includes prohibition of allowing dogs at large on other's private properties:

6.12.010 Dogs at large prohibited.

(A) It is unlawful for the owner or caretaker of any dog, licensed or not, to permit or allow such dog to be at large anywhere in the unincorporated area of Santa Cruz County **when there is reasonable cause to believe that the dog has caused or is likely to cause harm to persons or property, or other nuisances such as urinating, defecating**, dumping garbage, digging or making noise on the property of others.

6.12.020 Leash required for dogs off premises.

It is unlawful for the owner of any dog, whether licensed or unlicensed, to permit or allow such dog to be away from the premises of its owner at any time if not under actual physical restraint or control, such as a leash, tether, or in the grasp of a person. [Ord. 4490 § 4, 1998; Ord. 3728 § 20, 1986; Ord. 2170, 1975; Ord. 1447, 1972; Ord. 1371, 1968; prior code § 8.05.401].

A circumstance similar to the South County beaches exists at Corcoran Lagoon Beach. Here Animal Services does patrol the beach where private beach property is adjacent to County beach property, as can be seen in the picture to the right, where **M** and **I** are privately owned parcels, **K** and **L** are County Parks and Rec. and **J** is Undesignated County land (no APN). A review of the County's GIS map will show that private parcels do not include the entire beach, especially the shoreline, where dogs are frequently found off leash, in and out of the water.



At Corcoran, Animal Services *will* issue warnings to educate dog owners without distinguishing between private and public property. In fact, just a uniformed officer's presence has immediate effect with owners leashing their dogs. Animal Services will also issue citations at Corcoran, without distinguishing between property ownership, especially along the shoreline. If it can be done at Corcoran, with its public and private parcels, there is no reason it cannot be done at beaches further east and south, all the way to the boundary with Monterey County.

Yes, we are aware of staffing shortages, once again, with the recent resignation of another Animal Control officer. That is a separate issue. We still ask that this Board schedule for a future meeting an agenda item to discuss a resolution to the jurisdiction question. We believe that this Board, not Animal Control officers should be making policy with regard to enforcement of the law.

Without a clear policy of enforcement of Animal Control laws regardless of the private/public property debate, there will continue to be confusion, ignorance and/or deliberate flouting of the law by dog owners.

Our recent exchange with Animal Services staff is found below. We deleted the email addresses as a matter of privacy. Drew Renwick is the Sheriff's officer who left a voice message explaining "*most beaches down there are private and therefore not enforceable ...*"

From: Jean Brocklebank
Sent: Thursday, July 27, 2017 2:27 PM
To: Melanie Sobel
Cc: Todd Stosuy; Drew Renwick
Subject: Enforcement at Beer Can Beach and environs

Hello Melanie and Todd ~

Earlier this month we received an email from residents who had called the Sheriff "*about a large number of dogs running off leash at Seascape/Hidden/Beer Can Beach.*" The residents said the officer "was very polite, responsive, and followed up" and that he indicated that he was unclear about which beaches require dogs on leash since there are many private beaches and that the Sheriff Department may have no jurisdiction.

Your office was called to clarify and apparently you confirmed that there is a lot of private beach property and that you do not patrol or cite for off-leash dogs there either, or words to that effect.

Earlier this week I called Deputy Renwick and he returned my call yesterday. We spoke briefly about the situation but both had to ring off before we could thoroughly discuss the issue. Apparently he called you once more, just to confirm his understanding, and was given the same information, which he kindly left on my voice mail; that is "*most beaches down there are private and therefore not enforceable ...*"

I am writing to take exception to this interpretation of the law. I have attached a screen shot from the County's GIS web site, as a visual aide.

As you already know, the property ownership in the area is quite a mish mash of private, County, and State land. Beer Can Beach (private) and a County beach (Dolphin Beach) do share a property line. Access to Dolphin has dog leash signage. Interestingly, according to the County GIS map, the Beer Can Beach property owner's address is 19 Seascape Village. The owner has a mailing address in Berkeley (according to the County Assessor web site).

Whatever the situation with private versus public beach property in the area of the present discussion, County Code states clearly:

Title 6. Animals. Sections 6.04 to 6.24.0906.12.020 **Leash required for dogs off premises.** *It is unlawful for the owner of any dog, whether licensed or unlicensed, to permit or allow such dog to be away from the premises of its owner at any time if not under actual physical restraint or control, such as a leash, tether, or in the grasp of a person.* (Ord. 4490 § 4, 1998; Ord. 3728 § 20, 1986; prior code § 8.05.401: Ord. 1371, 10/29/68; Ord. 1447, 7/25/72; Ord. 2170, 8/19/75)

County Code language does not constitute permission for other dog owners to allow their unleashed dogs on another's private beach.

So, for instance, the only dog owner who may allow his/her dogs off leash on Beer Can Beach is the owner of 19 Seascape Village in Aptos, the property owner of record (who gets his/her tax invoices in Berkeley). Therefore, it should be very simple for County law officers as well as Animal Control officers, to query any dog owner, who allows their dog off-leash at Beer Can Beach, as to whether they are a resident of 19 Seascape Village.

The same can be said of all other private properties along the beach. Only private property owners or their renters may allow dogs off-leash on those premises. Additionally, as soon as the dog leaves the private beach premises, they must be leashed.

The attached annotated GIS image shows not only Beer Can Beach but County owned Dolphin Beach, as well as all beach property easterly (aka south) of Dolphin Beach. The black property outlines are clearly designated.

In summary, in light of the clear language of County Code 6.12.020 (**Leash required for dogs off premises**) there is no need for any law officer to have to wonder which beach is under County jurisdiction vis a vis dogs off leash for the **entirety of the beach within County limits**.

The Code applies to all beach property, regardless of ownership.

Given the current lack of enforcement in the area in question, its time to start somewhere to implement the law, to rectify a situation not unlike that at Live Oak beaches. At the very least, it is time for education, warnings and then citations issued for unleashed dogs at Beer Can Beach, Dolphin Beach and all beach area east of those two, all the way to Manresa State Beach. This is a good place to start.



Sincerely,
Jean Brocklebank
Leash law Advocates of Santa Cruz County
<http://lascc.weebly.com/>

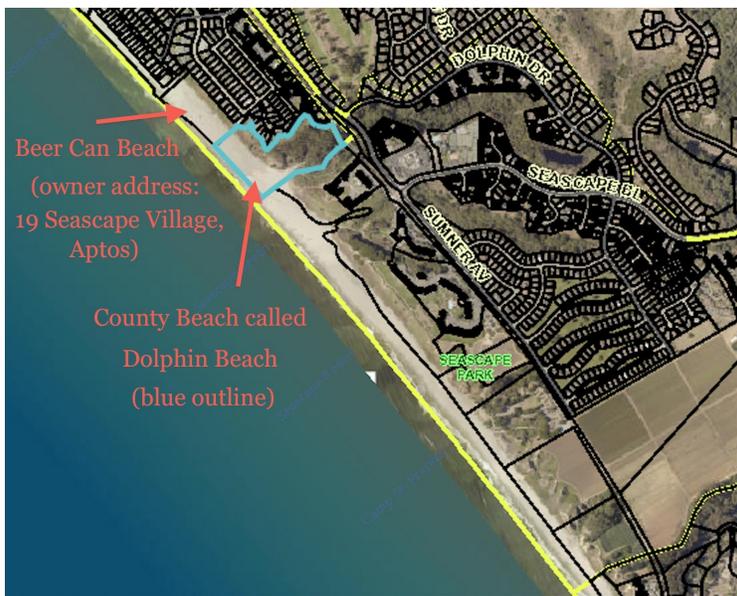
From: Jean Brocklebank
Subject: Enforcement at Beer Can Beach and environs/correction
Date: July 28, 2017 10:15:12 AM PDT
To: Melanie Sobel
Cc: Todd Stosuy, Drew Renwick

Hello Melanie and Todd ~

There was an error on the annotated pictured attached to the 7/27 email. It stated that Beer Can Beach was owned by Seascape. This is incorrect. The corrected annotated picture is attached, and shows the address of the property owner as identified on the County GIS web site.

Apologies for any confusion.

Jean



From: Todd Stosuy
Subject: RE: Enforcement at Beer Can Beach and environs
Date: July 28, 2017 3:05:19 PM PDT
To: Jean Brocklebank, Melanie Sobel
Cc: Drew Renwick

Jean-

I spoke with County Counsel regarding your questions of private versus public property.

Simply put, our Agency will not question individuals on private property as to what their address is. This is government over reach.

We will patrol the County maintained areas as time and staffing permits.

Todd